

MAIN STREET MARTINSBURG

VENDOR APPLICATION 2011

BUSINESS NAME:

VENDOR NAME:

ADDRESS:

E-MAIL ADDRESS:

PHONE:

ITEMS SOLD:

Participating Events 2011: Please mark events that you're participating in....

- **Saturday, April 9th "Paint The Town Purple, Street Fest/High Heel Thon-Relay Awareness Week**
Vendors will be set on (100 S. Queen Street/Burke Street parking, beside the Main Street House)
10:00am to 4:00pm_____
- **Saturday, May 7th "Martinsburg Heritages Day's"**
Vendors will be set on (100 S. Queen Street Block/Burke Street parking Lot, beside Main Street House)
10:00am to 4:00pm_____
- **Saturday, June 11th "ROCS Classic Norwalk Soap Box Derby" Same Location**
9:00am to 4:00pm_____
- **Saturday, August 20th "Bike Night 2011"**
Vendors will be set in streets on Martin Street
2:00pm-11:00pm_____
- **Saturday, October 1st "7TH Annual Chili Cook-Off"**
Vendors will be set on Queen Street
2:00pm-8:00pm_____

RULES & REGULATIONS:

- 1. All vendors must be set-up within a Hour of the events**
- 2. Vendors must provide their own canopy, chairs, and tables**
- 3. Vendors may not breakdown until the event is over at the appropriated time.**
- 4. Vendors are responsible for their own area for set-up and clean-up.**
- 5. VENDORS ACKNOWLEDGE RECEIPT OF APPLICATION FOR MARTINSBURG CITY LICENSE**

PLEASE CONTACT LICENSE CLERK:

PEGGY PROCTOR/CITY HALL

232 N. QUEEN STREET

(304) 264-2131 EXT 256

E-MAIL: PPROCTOR@CITYOFMARTINSBURG.ORG

- 6. MAIN STREET MARTINSBURG ORGANIZATION IS NOT RESPONSIBLE FOR ANY DAMAGE, LOSS OR THEFT OF GOODS TO VENDOR'S BUSINESS**
- 7. Electricity will not be available for vendors**
- 8. An EMAIL THE WEEK BEFORE THE EVENT WILL BE SENT OUT WITH YOUR VENDOR NUMBER. THIS NUMBER WILL BE MARKED IN THE STREET/SIDE-WALK FOR YOUR SPACE TO SET UP.**
- 9. ALL SPACES ARE FREE.**
- 10. PLEASE MAIL APPLICATION ALONG WITH PARTICIPATING EVENTS TO:**
MAIN STREET MARTISNBURG
142 N. QUEEN STREET MARTINSBURG
MARTINSBURG, WV 25401
(304) 262-4200
E-MAIL: RLEWIS@MAINSTREETMARTINSBURG.COM